

The Governing Body of Our Lady's Catholic Primary School

FULL GOVERNING BODY TERMS OF REFERENCE

The Governing Body has 3 strategic core functions:

1. Ensuring clarity of vision, ethos and strategic direction.
2. Holding executive leaders / headteacher to account for the educational performance of the school and its pupils, and the performance management of staff.
3. Overseeing the financial performance of the school and making sure its money is well spent.

Therefore, the Governing Body will:

1. Review the Instrument of Government annually and, if judged to be in the school's best interests, arrange for it to be amended.
2. Ensure that membership of the Governing Body is in accordance with the Instrument of Government. Seek to attract new members with backgrounds, skills and experience which complement those of existing members.
3. Ensure that a Chair and Vice Chair are elected and a Clerk appointed.
4. Hold at least 6 Governing Body meetings a year. The quorum will be one half (rounded up to the nearest whole number) of the membership of the Governing Body, excluding any vacancies.
5. Appoint committees of the Governing Body as required, and their terms of reference, including membership, and appoint a Chair, Vice Chair (if not delegated to the committee itself) and a Clerk.
6. Appoint special interest Governors and agree their terms of reference.
7. Receive regular reports from Committees and from special interest Governors.
8. Approve the school's annual budget.
9. Regularly approve and adopt all statutory and other policies, except where approval and adoption has been delegated to a committee.

These terms of reference were agreed by the Governing Body on 15/09/2025.